

**Name**  
**737 Any DRIVE**  
**CITY, ST. 00000**  
**Email: [email@yahoo.com](mailto:email@yahoo.com)**  
**Home-777-777-777**  
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**Previous Work Experience:**

**2001-2008**

**Hotel** **Asst. Director of Engineering** **City, ST.**

Responsible for employee relations whereby supervising a team of approximately a dozen Technicians and mechanics responsible for maintenance (preventive and reactive), repair, And the installation and replacement of parts in all guest rooms (1260), including bathrooms And guest floor corridors, including plumbing, carpeting, furniture, master antenna TV (MATV) and on-command video (OCV). This includes but is not limited to al restrooms and furniture and finishes in the front of the house. I have also learned the payroll system along with HLP. I am a certified CPO and responsible for the opening, closing and maintaining the swimming pool as well as the fitness center.

**2000-2001**

**Hotel** **Maintenance Supervisor** **City, ST.**

Supervised and maintained the second and third shifts of the hotel, which included guest situations, plant operations and hotel repair.

**1997-2000**

**Hotel** **Maintenance Engineer** **City, ST.**

Repaired guest related situations, periodically inspected and repaired equipment.

**1996-1997**

**Hotel** **Chief Engineer** **City, ST**

As the Chief Engineer, I reported to the General Manager, led a team that consisted of an Assistant Director and a staff of three technicians and one mechanic in providing safety, comfort and security for the guest and staff. The CE is responsible for the day to day management of the department and maintaining the physical plant and assets. I also conducted programs and projects that manage energy resources, purchasing equipment and procuring the services of consultants and contractors. Provide

leadership in the form of direction, coordination, scheduling, training and reviews.

**1994-1996**

**Hotel** **Asst. Director** **City, ST**

Managed a team of technicians and mechanics responsible for the back of the house  
And auxiliaries maintenance (preventive and reactive), repair, install and replace parts on a  
variety of electric, gas and stem machines, equipment such as ovens, ranges, coolers, ice  
makers, washers/dryers and flat irons. Maintain contact with contractors and consultants.

**1990-1994**

**Hotel** **Shift Mechanic** **City, ST.**

Repaired guest related issues, inspected and repaired equipment within hotel.

**1988-1990**

**Hotel** **Electrician/Shift Mechanic** **City, ST.**

Work included trouble shooting newly wired hotel, installing new fixtures and  
Responding to guest related situations.

**1986-1988**

**Company Electric** **Electrician** **City, ST.**

Installed electrical systems and read blueprints, work also involved trouble  
Shooting and punching out new buildings.

**1985-1986**

**Company** **Line Installer/Splicer** **City, ST.**

Maintained and repaired power lines, installed poles and terminals.

**Education:**

1984 Electricians License I.B.E.W. Local

1978 Bachelor of Arts in Business Administration  
University of Tennessee-Knoxville, Tennessee

2001 Universal Certification HVAC  
Ferris State University

Energy Management  
Trane Training Center

HVAC for Property Managers  
Trane Training Center

HVAC Maintenance Training Program  
Servidyne

Boiler Operation, Maintenance & Safety  
American Trainco

**Affiliations:**      **XXXXXXXX F&AM**  
                             **XXXXXXXX, Fraternity Inc.**

**References:**      **Upon Request**